

**Chattahoochee Judicial Circuit S.A.R.T.
Annual Sexual Assault Protocol Meeting**

September 18, 2024

2:00 p.m.

Judge Arthur L. Smith's Court

Agenda

- **Welcome and Introductions** Judge Arthur L. Smith
 - Elected officials and special guests
- **Introductions** Kyle A. Bair
 - Staff
 - Board
 - Advocates
 - **Update on SART protocol/handout**
- **Q & A**
- **Signing of Memorandum of Agreement**
- **Adjourn**

Chattahoochee Judicial Circuit Annual SART Meeting
Meeting Minutes
9.18.2024

Order of Business: The Annual S.A.R.T. (Sexual Assault Response Team) Meeting was held on September 18, 2024 at Chief Judge Arthur Smith's courtroom in the Government Center and was called to order at 2:05 pm by Judge Smith. Members present included Chair Kyle Bair, Judge Smith, District Attorney Don Kelly, SASC staff members Kyle Bair, Andi Bailey, Andrea Daniel, Center Victim Advocates Latonya Durham, Laura Donahue, Ty Green and her daughter, DPH Dr. Beverley Townsend, Warden Scott Wize, Leticia Burks, CSU's Victoria Roebuck, DPC Tony Madrid, Deputy Tommie Fowler, Deputy David McCants, Solicitor Suzanne Goddard, GDC Janet James, Rick Bailey, RN, Chief Wayne Cato, Solicitor's Victim Witness Rhonda Dial, Judge Steven Smith, MCSD Officer Ashley Skumantz, and Ft. Moore's SHARP Natalie Lewis.

Judge Smith thanked everyone for attending and supporting the Circuit efforts in sexual assault response. He asked everyone to introduce themselves and state which agency they represent. He introduced Kyle Bair and thanked her for her continued efforts with the SART protocol. Kyle also thanked the group for attending, shared some current statistics about service numbers, and stated that we hope to begin case reviews in the near future.

Action Items: There are no changes to the current protocol and the current memorandum of understanding was provided to each member. Judge Smith asked if there were any questions or comments to share. Upon no response, the meeting was concluded with the signing of the agreement. Judge Smith will send a letter via mail to all of the absent members asking them to come to the Center at 909 to sign the agreement before October 30, 2024.

The 9.18.23 meeting was adjourned at 3:00 p.m.

Memorandum of Understanding

Chattahoochee Judicial Circuit Sexual Assault Response Team Protocol

We, the undersigned, partner agencies do endorse the Chattahoochee Judicial Circuit Sexual Assault Response Team (SART) protocol and agree to work in cooperation with partner agencies to provide a *victim centered, trauma informed, and offender focused* response to sexual violence. We agree to work in cooperation with partner agencies to protect the integrity of sexual assault investigations and will work within the guidelines set forth in said protocol.

SART members and agencies agree to the following provisions:

- Convene a meeting, at least annually, pursuant to **O.C.G.A. § 15-24-2 and HB 255, the Sexual Assault Reform Act of 2021**, for the purpose of reporting, evaluating the effectiveness of the protocol, SAK tracking, appropriately modifying and updating same, and/or case review, as appropriate.
- Establish guidelines in collaboration with team partners for the community's response to sexual violence, including the collection, preservation, and secure storage of evidence.
- Designate a liaison to actively participate on the Sexual Assault Response Team.
- As appropriate, refer sexual assault, trafficking, dating violence, and stalking victims, family members, friends, and colleagues to the Sexual Assault Support Center, aka The Center at 909 for crisis intervention, advocacy, forensic medical examination, counseling, and/or assistance with filing for victims' compensation.
- As appropriate, refer sexual assault, trafficking, dating violence, and stalking victims, family members, friends, and colleagues to the District Attorney's Victim/Witness Assistance Program for information about victim's rights, support navigating the criminal justice system, and/or assistance with filing for victims' compensation.
- Promote victim-centered, offender focused policies and practice to increase arrest and prosecution rates for criminal sexual assault, including non-stranger sexual assault.
- Participate, as appropriate, in cross training with allied professionals regarding response to sexual violence, to include trafficking, dating violence, and stalking.
- Inform sexual assault victims (with the consideration of mandated reporting requirements) they are not required to make a report or talk to a law enforcement officer to have a medical forensic examination, pursuant to **O.C.G.A. § 17-5-72**, and the victim shall not be required to pay, directly or indirectly, for the cost of the forensic medical examination.


This agreement is effective on **September 18, 2024** and shall remain in effect until the next annual meeting. The agreement will be reviewed annually, and any modifications to the agreement must be mutually agreed upon by all parties, documented in writing, and acknowledged by a signature of each agency's representative.


Memorandum of Understanding
Chattahoochee Judicial Circuit Sexual Assault Response Protocol


We, the undersigned, partner agencies do endorse the Chattahoochee Judicial Circuit Sexual Assault Response Team Protocol and agree to work in cooperation with partner agencies to provide a victim centered, trauma informed, and offender focused response to sexual assault.

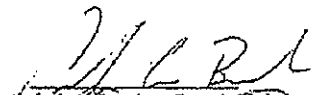
We agree to work in cooperation with partner agencies to protect the integrity of sexual assault investigations and will work within the guidelines set forth in said protocol.

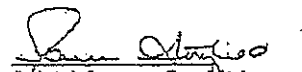
Updated September 2024

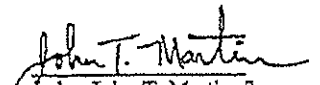

Judge Arthur L. Smith III
Chief Judge
Chattahoochee Judicial Circuit

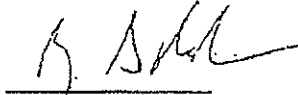

Judge Benon G. McBride III
Superior Court
Chattahoochee Judicial Circuit

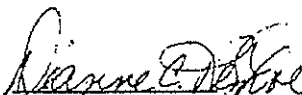

Judge Bobby G. Peters
Superior Court
Chattahoochee Judicial Circuit

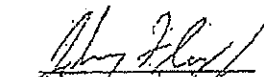

Judge Carolyn Burch Cain
Superior Court
Chattahoochee Judicial Circuit



Judge Maureen Gottfried
Superior Court
Chattahoochee Judicial Circuit



Judge John T. Martin, Sr
Superior Court
Chattahoochee Judicial Circuit



Judge Ben Richardson
Superior Court
Chattahoochee Judicial Circuit



Judge Dianne C. Renfroe
Chief Magistrate
Taylor County

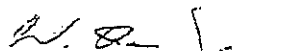

Judge Johnny Floyd
Chief Magistrate
Chattahoochee County

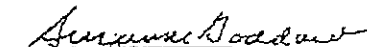

Judge Steven D. Smith
Chief Magistrate
Muscogee County

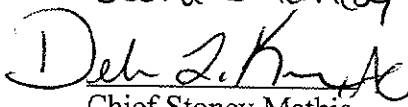

Judge Jennifer Webb
Chief Magistrate
Harris County

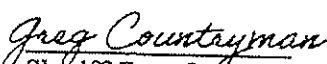

Judge Heather Stuart
Chief Magistrate
Marion County


Judge Shatara Powell
Chief Magistrate
Talbot County

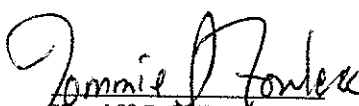

Don Kelly
District Attorney
Chattahoochee Judicial Circuit

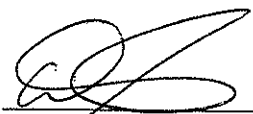

Suzanne Goddard
Solicitor General
Chattahoochee Judicial Circuit


Debra L. Kennedy

Chief Stoney Mathis
Columbus Police Department
Muscogee County

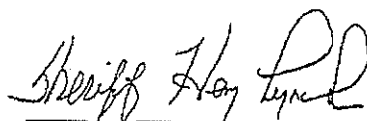
Greg Countryman

Sheriff Greg Countryman
Muscogee County

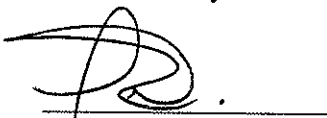

Sheriff Mike Jolley
Harris County

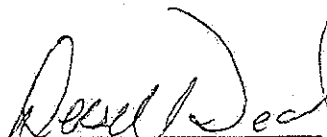

Sheriff Jeff Watson
Taylor County

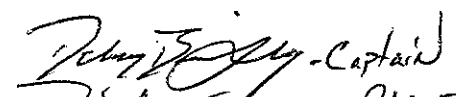

Chief Wayne Cato
Shiloh Police Department
Harris County

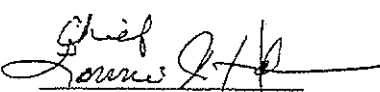

Sheriff Jake Johnson
Talbot County

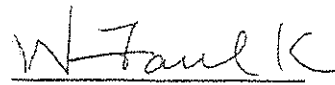

Sheriff Hank Lynch
Chattahoochee County

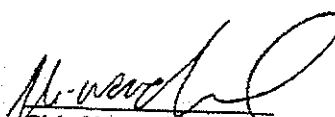

Chief Jason Durham
Waverly Hall Police Department
Harris County



Sheriff Derrell Neal
Marion County



Chief Daniel Ferrone
Pine Mountain Police Department
Harris County

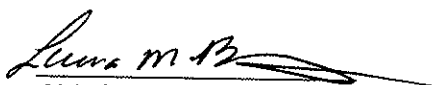

Chief Lonnie Holder
Reynolds Police Department
Taylor County



Chief Wendell Faulk
Buena Vista Police Department
Marion County



Chief Matthew Woodard
Butler Police Department
Taylor County

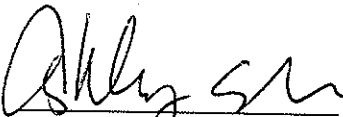

Chief James Biggs
Talbotton Police Department
Talbot County

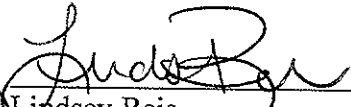

Chief Charles Pickett
Columbus Technical College
Police Department

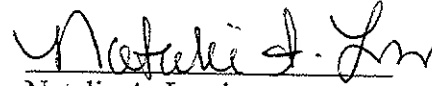

Chief Laura Bennett
Columbus State University
Police Department

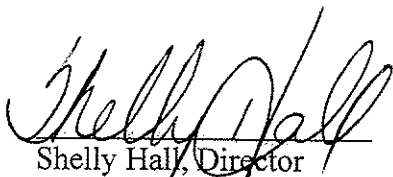

Chief Eric Weiss
Hamilton Police Department


Victoria Roebuck, WHNP-BC
Director Student Health Services
Columbus State University


Chief Greg Arp (Ashley Skumatz)
Muscogee County School District


Lindsey Reis
Executive Director
Hope Harbour


Natalie A. Lewis
SHARP Program Manager
Maneuver Ctr of Excellence



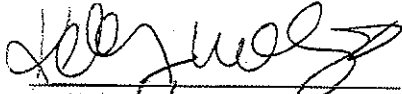
Shelly Hall, Director
Victim Witness Assistance Program
District Attorney's Office



Rhonda Dial
Victim Witness Assistance Program
Solicitor General's Office



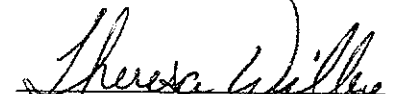
Dr. Beverly A. Townsend
District Health Director
West Central Health District 7



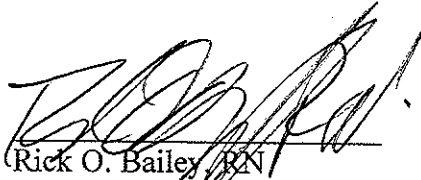
Kelly Williams-Sowers
Chair, Center at 909



Jack Rodgers
Director, Emergency Services
Piedmont Columbus Regional



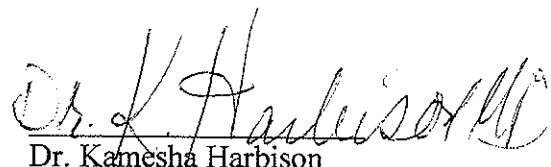
Theresa Willey
Student Affairs Project Coord.
Columbus State University



Rick O. Bailey, RN
Piedmont Atlanta



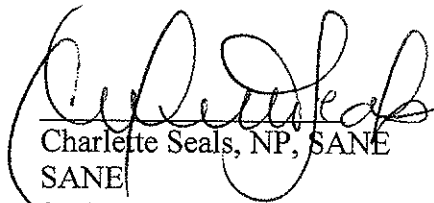
Sgt. Alicia Hoover
Special Victims Unit
Columbus Police Department



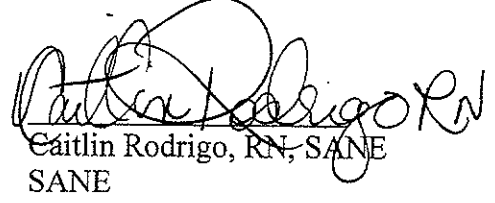
Dr. Kamesha Harbison
Medical Director
SASC, The Center at 909



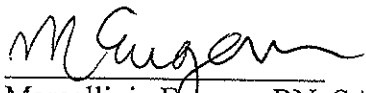
Andi Bailey, RN, SANE
SANE Coordinator
SASC, The Center at 909



Charlette Seals, NP, SANE
SANE
SASC, The Center at 909



Caitlin Rodrigo, RN, SANE
SANE
SASC, The Center at 909



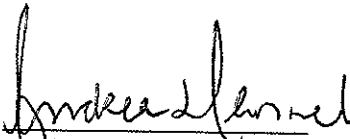
Marcellinia Eugene, RN, SANE
SANE
SASC, The Center at 909



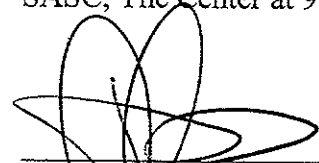
Elizabeth Fontenot, RN, SANE
SANE
SASC, The Center at 909



Laura Donahue
SASC, The Center at 909



Andrea Daniel
SASC, The Center at 909



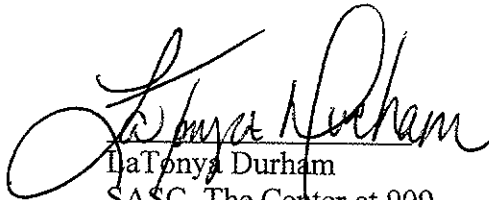
Alexandra LaMont
SASC, The Center at 909



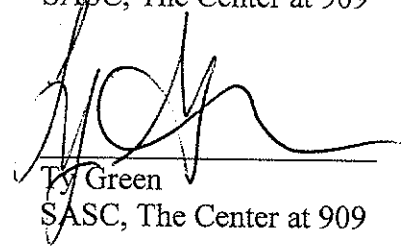
Kaylee Henderson-Price
SASC, The Center at 909



Kyle Bair
Executive Director
The Center at 909



LaTonya Durham
SASC, The Center at 909



Ty Green
SASC, The Center at 909