

**Chattahoochee Judicial Circuit S.A.R.T.
Annual Sexual Assault Protocol Meeting**

September 13, 2023

4:00 p.m.

The Center at 909

Agenda

- **Welcome and Introductions** Judge Arthur L. Smith
 - Elected officials and special guests

- **Introductions** Kyle A. Bair
 - Staff
 - Board
 - Advocates

 - **Update on SART protocol/handout**

- **Q & A**

- **Signing of Memorandum of Agreement**

- **Adjourn**

Chattahoochee Judicial Circuit Annual SART Meeting

Meeting Minutes

9.13.2023

Order of Business: The Annual S.A.R.T. (Sexual Assault Response Team) Meeting was held on September 13, 2023 at the Center at 909 and was called to order at 4:05 pm by Chief Judge Art Smith. Members present included Chair Kyle Bair, Judge Smith, District Attorney Stacy Jackson, SASC staff members Kyle Bair, Andi Bailey, Mari Hernandez, Abby Andes, Cami Griffith, and Andrea Daniel, Sgt. Alicia Hoover, CSU's Tracy Willey and Victoria Roebuck, Judge McBride, Ft. Moore's SHARP Natalie Lewis and Ms. Kennedy, Chief Jason Durham, Chief Daniel Ferrone, Dr. Kamesha Harbison, and DA VWAP Shelly Hall. Not pictured Judge Maureen Gottfried, Judge Ben Richardson, and Chief Charles Pickett.

Judge Smith thanked everyone for attending and supporting the Circuit efforts in sexual assault response. He asked everyone to introduce themselves and state which agency they represent. He introduced Kyle Bair and thanked her for her continued efforts with the SART protocol and for hosting the Annual meeting at the Center at 909. Kyle also thanked the group for attending and asked that LE share with their partner agencies that kit tracking is required and a handout is available for information concerning the process. Kyle also updated the group on recent court case successes and collaborations with victim service providers to provide outstanding services to survivors. Kyle mentioned the letter of support from Senator Randy Robertson for all of our local agencies.

Action Items: There are no changes to the current protocol and the current memorandum of understanding was provided to each member. Judge Smith asked if there were any questions or comments to share. Upon no response, the meeting was concluded with the signing of the agreement. Judge Smith will send a letter via mail to all of the absent members asking them to come to the Center at 909 to sign the agreement before October 30, 2023.

The 9.13.23 meeting was adjourned at 5:15 p.m.

Memorandum of Understanding

Chattahoochee Judicial Circuit Sexual Assault Response Team Protocol

We, the undersigned, partner agencies do endorse the Chattahoochee Judicial Circuit Sexual Assault Response Team (SART) protocol and agree to work in cooperation with partner agencies to provide a *victim centered, trauma informed, and offender focused* response to sexual violence. We agree to work in cooperation with partner agencies to protect the integrity of sexual assault investigations and will work within the guidelines set forth in said protocol.

SART members and agencies agree to the following provisions:

- Convene a meeting, at least annually, pursuant to **O.C.G.A. § 15-24-2 and HB 255, the Sexual Assault Reform Act of 2021**, for the purpose of reporting, evaluating the effectiveness of the protocol, SAK tracking, appropriately modifying and updating same, and/or case review, as appropriate.
- Establish guidelines in collaboration with team partners for the community's response to sexual violence, including the collection, preservation, and secure storage of evidence.
- Designate a liaison to actively participate on the Sexual Assault Response Team.
- As appropriate, refer sexual assault, trafficking, dating violence, and stalking victims, family members, friends, and colleagues to the Sexual Assault Support Center, aka The Center at 909 for crisis intervention, advocacy, forensic medical examination, counseling, and/or assistance with filing for victims' compensation.
- As appropriate, refer sexual assault, trafficking, dating violence, and stalking victims, family members, friends, and colleagues to the District Attorney's Victim/Witness Assistance Program for information about victim's rights, support navigating the criminal justice system, and/or assistance with filing for victims' compensation.
- Promote victim-centered, offender focused policies and practice to increase arrest and prosecution rates for criminal sexual assault, including non-stranger sexual assault.
- Participate, as appropriate, in cross training with allied professionals regarding response to sexual violence, to include trafficking, dating violence, and stalking.
- Inform sexual assault victims (with the consideration of mandated reporting requirements) they are not required to make a report or talk to a law enforcement officer to have a medical forensic examination, pursuant to **O.C.G.A. § 17-5-72**, and the victim shall not be required to pay, directly or indirectly, for the cost of the forensic medical examination.

This agreement is effective on **September 13, 2023** and shall remain in effect until the next annual meeting. The agreement will be reviewed annually, and any modifications to the agreement must be mutually agreed upon by all parties, documented in writing, and acknowledged by a signature of each agency's representative.

DID YOU KNOW?

As of June 30, 2022, all Georgia Agencies that handle sexual assault kits are legally **REQUIRED** to register and begin using **SAKTS**.

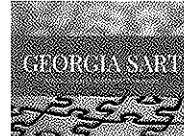
Go to <https://svrga.org>



Sexual Assault Response Information and Resources for Georgia
Law Enforcement, Medical Professionals, Advocates, and Court Personnel



[Sexual Assault Response Protocols by Jurisdiction](#)



[Sexual Assault Response Team Guide](#)



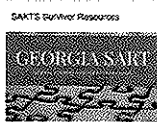
[2022 Training and Events Calendar](#)



Sexual Assault Res
Law Enforcement, Medic
What is SAKTS?
[SAKTS User Resources](#)
s for Georgia
Court Personnel



[Sexual Assault Response Protocols by Jurisdiction](#)



[Sexual Assault Response Team Guide](#)



[2022 Training and Events Calendar](#)

Click **Sexual Assault Kit Tracking System (SAKTS)** from top of Page

Find Directions & Videos on how to Register



Sexual Assault Kit Tracking System (SAKTS)

SAKTS User Resources

If you work within a forensic medical exam collection site, law enforcement agency, crime lab, or you are another professional with access to the Georgia Sexual Assault Kit Tracking System (SAKTS), this page provides resources to help you better understand and effectively utilize the system.

What is SAKTS?

[SAKTS User Resources](#)

[SAKTS Survivor Resources](#)

All agencies that handle sexual assault kits are legally required to register and begin using the system by June 30, 2022; this includes sexual assault & child advocacy centers, law enforcement agencies, hospitals, correctional facilities, human trafficking agencies, universities, medical examiner's offices, and GBI crime lab employees.

SYSTEM TRAINING

- At this time, live trainings on the Sexual Assault Kit Tracking System have concluded. If you are in need of training on the system, you may review available options and further instructions [here](#).

- For questions, email sakts-admin@sjcc.ga.gov


For more information or training opportunities email Rebecca Arnold at rebecca.arnold@cjcc.ga.gov or email svrga@cjcc.ga.gov

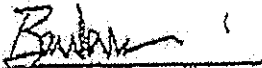
Memorandum of Understanding
Chattahoochee Judicial Circuit Sexual Assault Response Protocol


We, the undersigned, partner agencies do endorse the Chattahoochee Judicial Circuit Sexual Assault Response Team Protocol and agree to work in cooperation with partner agencies to provide a victim centered, trauma informed, and offender focused response to sexual assault.


We agree to work in cooperation with partner agencies to protect the integrity of sexual assault investigations and will work within the guidelines set forth in said protocol.

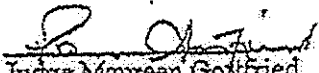
Updated September 2023

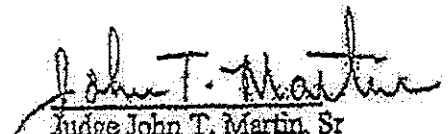

Judge Arthur L. Smith III
Chief Judge
Chattahoochee Judicial Circuit

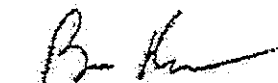

Judge Bemon G. McBride III
Superior Court
Chattahoochee Judicial Circuit

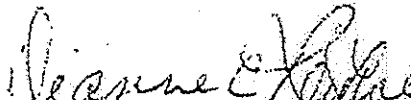

Judge Bobby G. Peters
Superior Court
Chattahoochee Judicial Circuit

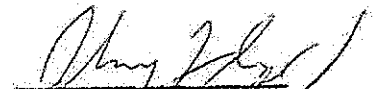

Judge Ron Mullins
Superior Court
Chattahoochee Judicial Circuit

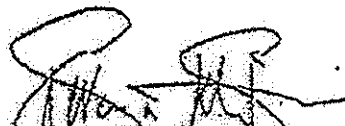

Judge Maureen Gottfried
Superior Court
Chattahoochee Judicial Circuit

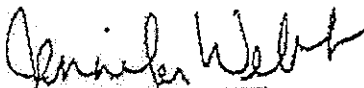

Judge John T. Martin, Sr
Superior Court
Chattahoochee Judicial Circuit


Judge Ben Richardson
Superior Court
Chattahoochee Judicial Circuit

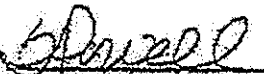

Judge Dianne C. Renfroe
Chief Magistrate
Taylor County

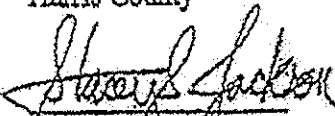

Judge Johnny Floyd
Chief Magistrate
Chattahoochee County

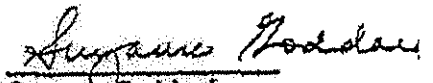

Judge Steven L. Smith
Chief Magistrate
Muscogee County


Judge Jennifer Webb
Chief Magistrate
Harris County


Judge Heather Stuart
Chief Magistrate
Marion County


Judge Shatara Powell
Chief Magistrate
Talbot County


Stacey Jackson
District Attorney
Chattahoochee Judicial Circuit


Suzanne Goddard
Solicitor General
Chattahoochee Judicial Circuit

Chief Stoney Mathis
Columbus Police Department
Muscogee County

Sheriff Greg Countryman
Muscogee County

Sheriff Mike Jolley
Harris County

Sheriff Jeff Watson
Taylor County

Chief Wayne Cato
Shiloh Police Department
Harris County

Sheriff Jake Johnson
Talbot County

Sheriff Hank Lynch
Chattahoochee County

Chief Jason Durham
Waverly Hall Police Department
Harris County

Sheriff Darrell Neal
Marion County

Chief Daniel Ferrone
Pine Mountain Police Department
Harris County

Chief Lonnie Holder
Reynolds Police Department
Taylor County

Chief Wendell Fank
Buena Vista Police Department
Marion County

Chief Matthew Woodard
Butler Police Department
Taylor County

Chief James Biggs
Talbotton Police Department
Talbot County

Chief Charles Pickett
Columbus Technical College
Police Department

Chief Laura Bennett
Columbus State University
Police Department


Chief Eric Weiss
Hamilton Police Department

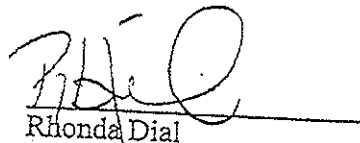
Victoria Roebuck, WHNP-BC
Director Student Health Services
Columbus State University

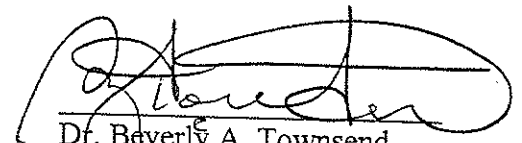
Lindsey Reis
Executive Director
Hope Harbour

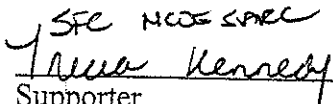
Natalie A. Lewis
SHARP Program Manager
Maneuver Ctr of Excellence

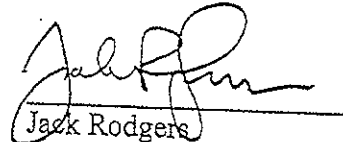
Supporter Kelly Williams
SASSC, Centre 909 Board

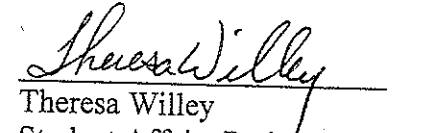

Shelly Hall, Director
Victim Witness Assistance Program
District Attorney's Office



Rhonda Dial
Victim Witness Assistance Program
Solicitor General's Office

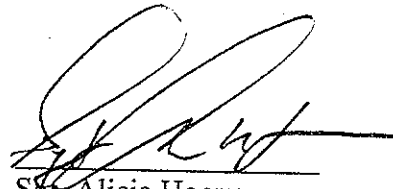

Dr. Beverly A. Townsend
District Health Director
West Central Health District 7

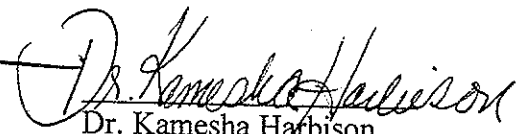
SFC NCDC SASC

Trina Kennedy
Supporter

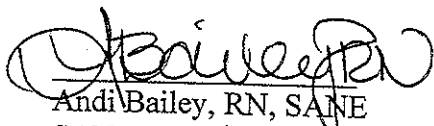

Jack Rodgers
Director, Emergency Services
Piedmont Columbus Regional



Theresa Willey
Student Affairs Project Coord.
Columbus State University

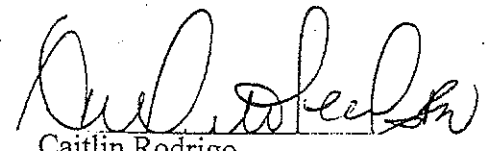

Rick O. Bailey, RN
Piedmont Atlanta

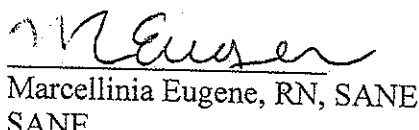

Sgt. Alicia Hoover
Special Victims Unit
Columbus Police Department

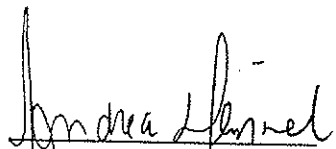

Dr. Kamesha Harbison
Medical Director
SASC, The Center at 909

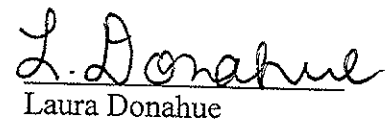

Andi Bailey, RN, SANE
SANE Coordinator
SASC, The Center at 909

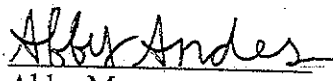

Charlette Seals, RN, SANE
SANE
SASC, The Center at 909

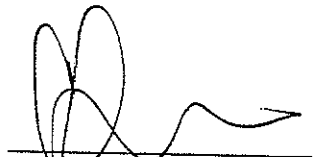

Caitlin Rodrigo
SANE
SASC, The Center at 909



Marcellinia Eugene, RN, SANE
SANE
SASC, The Center at 909

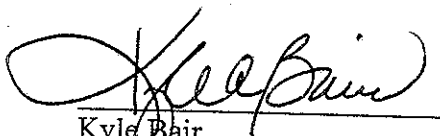

Andrea Daniel
SASC, The Center at 909

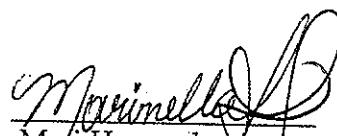

Laura Donahue
SASC, The Center at 909



Abby Moorman
SASC, The Center at 909


Alexandria LaMont
SASC, The Center at 909


Kaylee Henderson-Price
SASC, The Center at 909


Kyle Bair
Executive Director
The Center at 909


Mafi Hernandez
SASC, The Center at 909


Cami Griffith
SASC, The Center at 909

Ed Hubison
Supporter

Caitlin Rodrigo
Caitlin Rodrigo, RN, SANE
SASC, The Center at 909

Charlette Seals
Charlette Seals, RN, SANE
SASC, The Center at 909

Marcellinia Eugene
Marcellinia Eugene, RN, SANE
SASC, The Center at 909

Andrea Daniel
Andrea Daniel
SASC, The Center at 909

Abby Andes
Abby Andes
SASC, The Center at 909

Cami Griffith
Cami Griffith
SASC, The Center at 909

Alexandria LaMont
Alexandria LaMont
SASC, The Center at 909

L. Donahue
Laura Donahue
SASC, The Center at 909

Marinella Hernandez
Marinella Hernandez
SASC, The Center at 909

LaTonya Durham
LaTonya Durham
SASC, The Center at 909

Tyeshia Barker
Tyeshia Barker
SASC, The Center at 909

Kaylee Henderson
Kaylee Henderson
SASC, The Center at 909

Tameka Rogers
Tameka Rogers
SASC, The Center at 909

Kelly Williams
Supporter Kelly Williams
SASSC, Center 909 Board

Supporter

Supporter

Supporter

Supporter

Supporter

Supporter