

The State of Georgia's Sexual Assault Kit Tracking System (GA SAKTS)



Survivor Support Guide

Georgia Bureau of Investigation
Division of Forensic Sciences
SEXUAL ASSAULT EVIDENCE COLLECTION KIT
(Instructions Enclosed)

Affix Biohazard Label Here

Victim Name _____ Age _____
Race Cauc African-Amer Asian/Pac. Isl Hispanic Native-Amer Combination Other Unknown

Suspect Name(s) _____ Age _____
Race Cauc African-Amer Asian/Pac. Isl Hispanic Native-Amer Combination Other Unknown

Date of Assault _____ Time of Assault _____
Date of Exam _____ Time of Exam _____

Hospital or Site of Exam _____ (Signature) _____
Physical Examiner _____ (Print Name) _____ (Signature) _____

Sealed by _____ (Print Name) _____ (Signature) _____
Released by _____ (Print Name) _____ (Signature) _____
and to _____ (Print Name) _____ (Signature) _____

SWABS

This System, administered by the Georgia Criminal Justice Coordinating Council, tracks sexual assault kits (SAK) processed by various state and local agencies. Agencies handling SAKs are legally required to use the system to manage SAK movement and update kit statuses for any kits in their possession. The system tracks SAKs by a unique SAK ID/Barcode number and does not capture any personally identifiable information. This system is not intended to serve as an official chain of custody for any sexual assault kit.



Getting Started – Accessing the Survivor Portal

Use the provided URL to reach the main landing page of the SAKTS system. You will use your kit number and PIN (provided during the forensic medial exam) to access the portal.

State of Georgia CJCC Sexual Assault Kit Tracking System

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System Access

Only authorized personnel from kit collection sites, law enforcement, prosecutors / solicitors, and GBI may access the system. Authorized personnel may obtain user credentials from their Agency Site Administrator.

Username

Password

[Forgot your password?](#)

Survivor Access

As a survivor, you may view the status of your Sexual Assault Kit (SAK) by entering your kit's unique SAK ID/Barcode number as well as the PIN you were issued at the Forensic Medical Exam in the fields below.

For a list of survivor support services in Georgia by location, including crisis intervention hotlines, support groups, legal advocacy, emergency housing and transportation, and referrals for mental health services, please click [here](#).

Kit ID Number

Help

SURVIVORS

View instructions for logging into the SAK Tracking System as a **survivor** [here](#). Survivors can also view the [Survivor FAQ](#) or the [Survivor Access Troubleshooting Guide](#) for more information.

TECH SAFETY: If you are in danger, please use a safer computer, or call or 911, if it is safe to do so. Learn more technology safety tips [here](#).

AUTHORIZED USERS

View instructions for logging into the SAK Tracking System as **authorized personnel** [here](#).

REMINDER: For security purposes, remember to change your password on a regular and frequent basis.

For all other inquiries, contact the SAK Tracking System Coordinator by phone at 804-555-5555 or by email at sakts-coordinator@cjcc.gov

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Kit ID Number

Once a valid kit number is entered into the field, click 'Get Status' to open the 'PIN' field.

Kit ID Number

PIN



What do I do if I lose my PIN?

If you lose your PIN, please contact your advocate, or your local law enforcement agency, or the agency where your forensic medical exam / collection took place. They will be able to cancel your old PIN and generate a new PIN using your kit number.

What do I do if I lose my Kit Number?

If you lose your kit number, please contact your advocate or the agency where your forensic medical exam / collection took place. They should be able to track down your kit number using details that you provide them. There is no personal identifiable data the system, so your kit details should be maintained at the collection site.

Who do I contact if I want to report an offense?

If you originally chose not to report an offense, but have decided to make a report, please contact your advocate or your local law enforcement agency to coordinate this change.

What do the kit statuses mean in the system?

Sent to 'Agency' – The kit was sent to a specific Agency

Received by 'Agency' – The kit was received into a specific Agency

Analysis Started - The kit is at the crime lab and analysis is pending

Analysis Complete - The kit is at the crime lab and analysis is complete

"Ready for" Agency - The kit is pending pickup from that Agency

"Sent to" Agency - The kit is pending pickup from that Agency

"Retained at" Agency - The kit is being held at that Agency

Transferred Out of State - The kit was transferred out of state (per jurisdiction)

Transferred to DoD - The kit was transferred to a military base (per jurisdiction)

How do I interpret status and history?

Kit Status provides a general status of where the kit is or what action was just completed on the kit; this status will change with every kit movement.

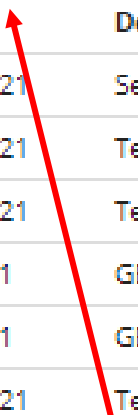
Forensic Testing provides a status on the crime labs forensic analysis; it may be *pending, started, completed or cancelled*.

Details



Kit Status	→	Kit sent to Law Enforcement
Forensic Testing	→	Analysis Completed

History



Date	Description
7/20/2021	Sexual Assault Center sent kit to Test Police Department
7/21/2021	Test Police Department received kit from Sexual Assault Center
7/30/2021	Test Police Department sent kit to GBI
8/2/2021	GBI Crime Lab - Division of Forensic Sciences received kit from Test Police Department
8/9/2021	GBI sent kit to Test Police Department
8/13/2021	Test Police Department received kit from GBI

The History provides visibility to the path that your kit has taken since the medical exam was performed. Reach out to you advocate for more details or any questions you may have.

This is the type of information a survivor will see when they log into the Survivor Portal to see the status of their kit.